



Bowmont Community Preschool

6452 35 Ave NW Calgary, AB T3B 1S6

Emergency Evacuation Procedure

Part 1

The playroom has 2 emergency EXIT signs clearly posted.

At the sound of the alarm, procedures are as follows:

Staff will gather the children at the closest emergency exit and calmly lead the children outside.

The group will collect at the playground to the immediate EAST of the building. We will gather at the mural on the Seniors Centre facing the playground.

The last staff member to leave the building will ensure that portable records, emergency medication and sign in sheets are taken. They will close the doors and proceed to the group.

Attendance will be taken.

If we are unable to return to the building staff and children will proceed to the emergency shelter located at Bow Cycle, 2 blocks NORTH of the preschool. (6401 Bowness Rd NW).

Part 2

The director or acting director onsite will dial 911 to notify Emergency Services.

Parents will be notified of the situation immediately thereafter.

Emergency Drills are conducted with the children regularly.

After Hours Emergency Contact Information for Bowmont Community Preschool:

Shannon 403-852-1981